Grace Lutheran School

"Connecting People to God's Grace"

Field Trip Chaperone and Volunteer Consent Form
2026-2027

Please complete this form only if you plan to volunteer – Michigan Residents Only

You do not need to complete form for each child / Please submit only one time

The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers. Grace greatly appreciates your time and effort in assisting with the operation of the school.

For the protection of all children in our school, Grace requires any volunteer who works with or has access to students be screened through the Internet sites for the Sex Offenders Registry (SOR), the Internet Criminal History Access Tool (ICHAT) criminal history records check, and the Offender Tracking Information System (OTIS) prior to participation in any school program or activity. Individuals convicted of crimes listed in the Sex Offender Registry Act, M.C.L.A. 28.722. All applications will be reviewed on a case by case basis. Accordingly, please provide the following information:

Last Name: _____ First Name: _____ Middle Name: _____

Street, City, State, & Zip: _____

Race: ☐ White ☐ Black ☐ Asian/Pacific Islander ☐ American Indian/Alaskan Native ☐ Other

Gender: ☐ Male ☐ Female Date of Birth _____ Phone # _____

Maiden Name/Name Previously Used: _____

MI Driver License # (Leave blank if you will not be driving students other than your own) _____

I understand the Central Records Division of the Michigan State Police, Lansing Michigan, requires the above information. I authorize Grace Lutheran School to utilize the information for the sole purpose of obtaining a conviction – only criminal history file search. All responses will be kept confidential with Grace Lutheran School.

_____ _____
Volunteer's Signature Date

This form is valid for 2024-2025 school year only.

Over Please

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Conviction Disclosure Form

I represent that:

Please check all that apply (Being Honest is Important)

☐ I have NEVER been convicted of, or pled guilty or nolo contendere (no contest) to any crime (s).
☐ I have been convicted of, or pled guilty or nolo contendere (no contest) to the following crime (s):

Offense	Date of Conviction	State and Court
Offense	Date of Conviction	State and Court
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Offense	Date of Conviction	State and Court

☐ I currently have felony or misdemeanor charges pending against me.

Nature of Pending Charges	State and Court

In signing this form, I understand and agree that:

I have offered my services as a volunteer to help Grace Lutheran School (GLS). I understand that the above information is required by the Central Records Division of the Michigan State Police, Lansing Michigan. I agree to abide by all relevant Board polices and administrative guidelines while volunteering at GLS. I understand that, although I am covered under the school's liability insurance policy, I am not covered by its health insurance policy nor am I eligible for workers' compensation. Should I become ill or suffer an accident while doing volunteer work for GLS, I agree that I shall be responsible for any and all hospital and medical charges that may accrue. I understand further that, as a volunteer, I am not in any manner considered and employee of GLS or entitled to any benefits provided to employees. I further release the Board of Education from any and all liability for any damages, whatever their nature, which may result as a consequence of my volunteer services.

AND

If I have been convicted of a 'listed offense' under the Michigan Sexual Offenders Registration Act, I will not be allowed to volunteer for GLS.

AND

Until the criminal history report is received and reviewed by GLS, I will not be eligible to volunteer. Any information secured through this process is held in the strictest confidence, and will need to be approved each school year.

Signature _____ Date_____